



VOLUNTEER OPPORTUNITY AT THE CENTRAL LIBRARY

NEW BOOK UN-PACKER (ON-CALL)

RESPONSIBILITIES

- Unpacks boxes of new books as they arrive from the publisher.
- Checks books against invoice and dates pink slips.

THE DIFFERENCE YOU WILL MAKE TO THE LIBRARY

- Free the library's professional staff to apply their time in providing valuable library services to the community that only they are skilled to do.

VOLUNTEER QUALIFICATIONS

- Flexible hours. When books arrive at the library the New Book Un-packer will be notified in the afternoon of the shipment arrival and asked to come in the next day to un-pack the books.
- Honest and reliable.
- Is courteous and friendly with library patrons, staff, and volunteers.
- Enjoys working alone. Works well independently in a quiet manner.
- Has good eyesight and motor skills. Ability to lift (25) twenty-five pounds.
- Able to work inside the library and with some dust.

COMMITMENT REQUIRED

- One to two (2) hours each session for a minimum of one (1) year.

CONTACT

- Ellen Cunningham, Central Library Volunteer Coordinator, 564-5633, ECunningham@SantaBarbaraCA.gov.